

**CLAYTON-LE-WOODS PARISH COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING / ORDINARY MEETING**

**HELD ON WEDNESDAY 27th MAY AT 7.30PM**

**AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE**

**AT 239A PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY**

**PRESENT:** Councillor Mr Mark Clifford (Chair)  
Councillor Ms Irene Amahwe  
  
Councillor Ms Michelle Beach  
Councillor Mrs Michelle Brown  
  
Councillor Mr David Clough  
  
Councillor Mr David Cook  
  
Councillor Mr A Halliday  
  
Councillor Mr S Maddock (9)

**In Attendance:** NA

**Members of the Public:** NA

		<b>ACTION</b>
<b>9060</b>	<b>WELCOME</b>	
	The Chair welcomed everyone to the meeting	
<b>9061</b>	<b>APOLOGIES</b>	
	Apologies were received and accepted for Cllr Jan Coyne and Locum Clerk Lisa Burton	
<b>9062</b>	<b>DECLARATION OF INTEREST</b>	
	Cllr Mark Clifford – LCC matters, CBC matters	

<b>9063</b>	<b>ELECTION OF CHAIR</b>	
	It was RESOLVED that Cllr Clifford would remain as Chair for a short period and that the Chair would then move to Cllr Beach (after a period of circa 2 months)	
<b>9064</b>	<b>ELECTION OF VICE CHAIR</b>	
	Cllr Brown was voted in as Vice Chair	
<b>9065</b>	<b>PUBLIC PARTICIPATION</b>	
	NA	
<b>9066</b>	<b>TO APPROVE THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 20th April 2026</b>	
	Name change required at 9041 to Neville Whitham.  It was <b>RESOLVED</b> that the minutes of the ordinary meeting held on 20th April 2026 be approved and were duly signed by the Chair.	
<b>9067</b>	<b>Agreement of Committee Chairs/Vice Chairs and Management Committee</b>	
<b>9068</b>	<b>Agreement of Members of the Finance Committee</b>	
<b>9069</b>	<b>Agreement of Members of the Events Committee</b>	
	Chairs/Vice-Chairs are to be decided at the first meeting of each of these Committees. Members to let the Clerk know which Committees they would prefer to join this year. Committee Membership to be agreed at the meeting on the 15th June 2026. The Management Committee is to be made up of the PC Chair, Vice Chair and Chair of the Finance Committee	
<b>9070</b>	<b>AGAR Signing 2025/26</b>	

	Cllr Brown presented the AGAR for 2025/26. The Locum Clerk was thanked for her work on this. It was RESOLVED to approve the AGAR for 2025/2026.	
<b>9071</b>	<b>Payment of Chairs Allowance</b>	
	It was RESOLVED to pay the Chair's allowance for 2025/26 of £500 to Cllr Clifford	
<b>9072</b>	<b>CLERKS REPORT</b>	<b>Action</b>
	CLLR Brown covered this report in the Locum Clerk's absence.	
	A query was received in respect of the Parish notice boards and an offer from a resident to look after some of them. This kind offer will be looked into prior in the coming weeks to get them back up to date. It was noted that some remain the responsibility of Chorley Council so this will need to be checked.	
<b>9073</b>	<b>ACCOUNTS FOR PAYMENT</b>	
	The Parish Council <b>RESOLVED</b> to approve the presented payments for May	
<b>9074</b>	<b>PLANNING APPLICATIONS</b>	<b>ACTION</b>
	It was <b>RESOLVED</b> to make no comment on the applications presented. It was agreed to check that the comment made in respect of the new Wigan Road development (re: access through Wigan Road rather than Parkhurst avenue) be checked.	
<b>9075</b>	<b>CORRESPONDENCE</b>	
	Email from Bowling Green Holding Company - in line with previous agreement it was agreed that Cllr Brown would start a feasibility study into the potential purchase of the Bowling Green	
	Co-Option Application - it was noted that the PC now had around 8 applications for 4 vacancies which is a great position. Cllr Brown to work with the Clerk on the process and to allow further applications up until the end June 2026	

	Copyright Agent UK Ltd - A small issue with copyright on the Parish Newsletter had come to light in respect of one photo. Cllr Clifford to liaise with Printers to address this issue	
<b>9076</b>	<b>DATE FOR NEXT MEETING</b>	
	The next full parish council meeting is scheduled to be held on Monday 20th 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY	